

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF SEPTEMBER 26 – 30, 2011

MONDAY, SEPTEMBER 26, 2011

- | | | |
|------------|---|---|
| *8:30 a.m. | Community Options Program Planning Committee | Bd. Rm. B, Sophie Beaumont
111 N. Jefferson Street |
| *4:30 p.m. | Board of Adjustment | Room 391, Northern Building
305 E. Walnut Street |
| *7:00 p.m. | Land Conversation Subcommittee
(Tour of Wiese Bros. Farm Will Precede Meeting –
See Agenda for Details) | Room 161, UW-Extension
1150 Bellevue Street |
| *7:30 p.m. | Planning, Development & Transportation Committee | Room 161, UW-Extension
1150 Bellevue Street |

TUESDAY, SEPTEMBER 27, 2011

- | | | |
|------------|-------------------------------------|---|
| *3:30 p.m. | Criminal Justice Coordinating Board | Room 200, Northern Building
305 E. Walnut Street |
|------------|-------------------------------------|---|

WEDNESDAY, SEPTEMBER 28, 2011

- | | | |
|------------|--|---|
| *4:00 p.m. | Children with Disabilities Education Board | Syble Hopp School
755 Scheuring Road |
| *6:00 p.m. | Human Services Committee | Room 200, Northern Building
305 E. Walnut Street |

THURSDAY, SEPTEMBER 29, 2011

(No Meeting)

FRIDAY, SEPTEMBER 30, 2011

- | | | |
|------------|-------------------------------|---|
| *1:00 p.m. | 2011 Proposed Budget Overview | Room 200, Northern Building
305 E. Walnut Street |
|------------|-------------------------------|---|

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE MEETING

Monday, September 26, 2011 – 8:30 a.m. - Sophie Beaumont Building - 111 North Jefferson Street,
Green Bay, Wisconsin – Board Room B

1. Meeting called to order
2. Roll call
3. Modification/approval of agenda
- * 4. Modification/approval of minutes of July 25, 2011
5. Long Term Support Planning Committee representation/terms
6. General COP Update
7. **Closed session**--Pursuant to 19.85(l)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—
- * 8. CBRF variance requests (3)
9. Any other business authorized by law

* Indicates materials are included in packet mailing

PUBLIC NOTICE

Notice is hereby given that a public hearing will be held before the Board of Adjustment created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Private Sewage System Ordinance and the Floodplains Ordinance in Room 391, 3rd floor of the Northern Building, 305 E. Walnut St., Green Bay, on Monday the 26th day of September, 2011, at 4:30 p.m. on an appeal taken by Scott Schaller denying his request for a second story addition to the existing residential structure that is 11.5 feet from the ordinary high-water mark (OHWM) and for an accessory structure that is proposed to be 30 feet from the OHWM of the bay of Green Bay. This property is located in the Town of Scott Accessors Plat # 2 Lot 39 in the Town of Scott. The property address is 4459 Nicolet Drive, Parcel # SC-1602-39.

Any person wishing to attend who because of disability requires special accommodation should contact the Brown County Zoning Office at 448-6480 by 4:30 p.m. on September 23, 2011, so that arrangements can be made.

Dated this 11th and 18th day of September, 2011.

Brown County Board of Adjustment
Allan Duchateau
Charles Karnopp
Bill Ullmer
Richard Huxford-Alternate

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LAND CONSERVATION SUBCOMMITTEE

Norb Dantinne, Chair

Dave Kaster, Vice Chair

Bernie Erickson, Mike Fleck, Dan Haefs, Norbert Vande Hei

LAND CONSERVATION SUBCOMMITTEE

Monday, September 26, 2011

7:00 p.m. (Tour Prior, PD&T to Follow)

Room 161, UW-Extension

1150 Bellevue Street

Land Conservation Subcommittee Tour agenda Wiese Brothers

4:45 pm meet at Ag and Extension Service Center south parking lot

5:00 pm leave Ag and Extension Service Center

5:30 pm arrive at Wiese Brothers dairy main entrance located on HWY 57 south of Greenleaf

5:30- 6:15 pm Tour Wiese Brothers dairy farm

6:15 pm leave Wiese Brothers head back to Ag and Extension Service Center

6:45 pm arrive back at Ag and Extension Service Center

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of Land Conservation Subcommittee of August 22, 2011.

1. Land and Water Conservation Department Budget Update August 2011 (will be provided at meeting).
2. Budget Adjustment Request (11-110): Increase in expenses with offsetting increase in revenue.
3. Working lands initiative (WLI) program requirements review Jim Jolly (attachments: 2011 WLI letter and packet to be mailed to landowners, WLI DATCP forms).
4. Such other matters as authorized by law.
5. Adjourn.

Norb Dantinne, Jr., Chair

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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair

Mike Fleck, Vice Chair

Dan Haefs, Dave Kaster, Norb Dantine

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, September 26, 2011

Approx 7:30 p.m. (To follow Land Con mtg)

Room 161, Ag & Extension Center

1150 Bellevue Street

TOUR PRIOR TO LAND CONSERVATION SUBCOMMITTEE - Wiese Brothers Farm

4:45pm meet at Ag and Extension Service Center south parking lot

5:00pm leave Ag and Extension Service Center

5:30pm arrive at Wiese Brothers dairy main entrance located on HWY 57 south of Greenleaf

5:30-6:15pm Tour Wiese Brothers dairy farm

6:15pm leave Wiese Brothers head back to Ag and Extension Service Center

6:45pm arrive back at Ag and Extension Service Center

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of the August 22, 2011 and September 19, 2011.

1. Review minutes of:
 - a. Planning Commission Board of Directors (March 17, 2011 and August 3, 2011).
 - b. Transportation Coordinating Committee (June 13, 2011 and September 12, 2011).

PUBLIC HEARING:

**An ordinance to repeal and recreate Chapter 21 of the Brown County Code entitled
"Land Division and Subdivision Ordinance"**

An ordinance amending Chapter 23 of the Brown County Code entitled "Floodplains".

Planning and Land Services

Land Information

2. Budget Adjustment Request (11-125): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).

Planning Commission

3. Ordinance to Repeal and Recreate Chapter 21 of the Brown County Code entitled "Land Division and Subdivision Ordinance".

Property Listing (No items)

Zoning

4. Ordinance amending Chapter 23 of the Brown County Code entitled "Floodplains".

Communications

5. Communication from Supervisor Wetzel re: To modify the route of County Highway "G" through the Village of Ashwaubenon. *Referred from September County Board.*
6. Communication from Supervisor Wetzel re: Support for proposed pedestrian bridges in Brown County as part of Highway 41 Reconstruction Project. *Referred from September County Board.*

Airport

7. Budget Status Financial Report for August, 2011.
8. Director's Report.

Highway

9. September, 2011 Budget to Actual.
10. Budget Adjustment Request (11-111): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
11. Budget Adjustment Request (11-126): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
12. Ordinance re: Dealing with Revision of Speed Zone on County Highway D Village of Wrightstown, Brown County, State of Wisconsin.
13. Discussion re: bridge and culvert funds, State Stats (referred from August PD&T).
14. Director's Report.

Port and Solid Waste

15. Port Budget Status Financial Report for
16. Solid Waste Budget Status Financial Report for
17. Monthly update re: Gasification.
18. Director's Report.
19. Closed Session: Wis. Stat. 19.85 (1)(e) "Deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session" (pertaining to the Brown County/Oneida Energy, Inc., Waste Transfer and Hauling Project negotiation and Agreement).
20. Register of Deeds – Budget Status Financial Report for August, 2011.

UW-Extension – No agenda items.

Other

21. Audit of bills.
22. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments

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Judge Kendall Kelley

CRIMINAL JUSTICE COORDINATING BOARD

Tuesday, September 27, 2011

3:30 p.m.

Room 200, Northern Building

305 E. Walnut Street

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of May 31, 2011.
4. Board Planning and Membership
5. Veteran's Court
6. Jail Overcrowding
7. Such other matters as authorized by law.
8. Adjourn

Judge Kendall Kelley, Chair

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Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION
BOARD AGENDA
Wednesday, September 28, 2011
Syble Hopp School**

1. Call to Order - 4:00 pm. — K. Gustman
2. Action Item: Approval of August 24, 2011 Board Minutes
3. Correspondence
4. Action Item Approval of Agenda
5. Action Item: Donations
6. Action Item: Financial Report
7. Action Item: Parent Organization Report
8. First Reading of Board Policy 3.09 Leaves of Absence
9. First Reading of Board Policy 3.10 Assignment and Transfers
10. First Reading of Board Policy 3.11 Work Schedules
11. First Reading of Board Policy 3.12 Grievance Procedures
12. Action Item: Administrators Report
13. Action Item: Approval of Replacement position
14. Action Item Payment of Bills
15. Executive Session: The Board will move to executive session as allowed by Wisconsin stats 19.85 (1)(c)(f)(i) for the purpose of personnel issues
16. Action Item: Staff Request
17. Adjournment

Calendar: Oct 6th Syble Hopp School Family and Friend BBQ

"Any person wishing to attend who, because of disability requires special accommodation should; contact Syble Hopp School at 336-5754 by 3:00 p.m. on Monday, September 26, 2011 so arrangements can be made."

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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Carole Andrews, Vice Chair
Steve Fewell, Pat Moynihan Jr., Pat La Violette,
Pat Wetzel, Jesse Brunette

HUMAN SERVICES COMMITTEE

Wednesday, September 28, 2011

6:00 p.m.

Rm. 200, Northern Building
305 E. Walnut Street

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 24, 2011.

Comments from the Public

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:

- a. Aging & Disability Resource Center Personnel Committee (August 18, 2011).
- b. Aging & Disability Resource Center (August 25, 2011).
- c. Children with Disabilities Education Board (August 24, 2011).
- d. Human Services Board (July 28, 2011 & August 11, 2011).
- e. Veterans' Recognition Subcommittee (August 16, 2011).

Veteran's Services.

2. Budget Adjustment (11-107): Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.

Aging and Disability Resource Center

3. Operating Expenses, Contracts and Revenue Reports, June 30, 2011

Human Services Dept.

4. Executive Director's Report.
5. Financial Report for Community Treatment Center and Community Programs.
6. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.
7. Approval for New Non-Continuous Vendor.
8. Request for New Vendor Contract.
9. Monthly Contract Update.

Syble Hopp – No agenda items.

Health Department – No agenda items.

Other

10. Audit of bills.

11. Such other Matters as Authorized by Law.

Patrick Evans, Chair

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EXECUTIVE

Brown County

305 E. WALNUT STREET
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GREEN BAY, WI 54305-3600



TROY STRECKENBACH

PHONE (920) 448-4001 FAX (920) 448-4003

EXECUTIVE

September 20, 2010

TO: Brown County Board of Supervisors

FROM: Troy Streckenbach
County Executive

SUBJECT: **2012 Proposed Budget Overview**
Friday, September 30th at 1 p.m. in Room 200

All County Board Supervisors are again invited to attend a brief overview of the 2012 Proposed Budget on **Friday, September 30th at 1 pm** in Room 200 of the Northern Building.

This session will last approximately 45 minutes, in which I will present my proposed key initiatives and goals for 2012, which include lowering levy, reducing debt and successfully positioning Brown County for 2013. There will also be a question/answer period afterward.

For your convenience, this session is being held on the same day that the proposed budget book will be ready for distribution. Therefore, you can pick up your book in the County Board office just prior to or right after attending.

I hope to see you on September 30th.





SEPTEMBER 2011

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				Ed & Rec 5:30 pm Pamperin Park 1		2
	 Labor Day 4		Public Safety 5:00 pm 7	GO PACK GO !!!  8		10
	Executive Cmte 6:30 pm 11			Facility Masterplan 5:30 pm 15		17
	Spc. PD & T 4:00 pm Exec. Cmte. 5:30 pm 18	Vets Recognition Subcommittee 5:15 pm 20	Spc Admin 6:30 Board of Supervisors 7:00 pm 21	Admin 5:30 pm 22		24
	Land Con 7 pm Plan Dev & Trans 7:30 pm 25	Crim. Justice Coord. Board 3:30 pm 27	Human Svc 6:00 pm 28			30



OCTOBER 2011

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
GO PACK GO !!!  2			Public Safety 5:30 pm 5	Ed & Rec 5:00 pm 6		8
	Columbus Day Executive Cmte 6:30 pm 9					15
GO PACK GO !!!  16			Board of Supervisors 7:00 pm 19			22
	Land Con 6 pm Plan Dev & Trans (Reg & Budget) 23		Human Svc 6:00 pm (Reg & Budget) 26	Admin 5:30 pm <i>Tentative</i> 27		29
	Happy Halloween 30					

BROWN COUNTY COMMITTEE MINUTES

- Neville Public Museum (August 8, 2011)
- Transportation Coordinating Committee (June 13, 2011 & September 12, 2011)
- Veterans' Recognition Subcommittee (September 20, 2011)

To obtain a copy of Committee minutes:

[http://www.co.brown.wi.us/minutes and agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:35 p.m. on Monday, August 8, 2011 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Jesse Brunette, Bob Jossie, Sandy Juno, Kevin Kuehn, Pat Wetzel
EXCUSED: Kramer Rock

ALSO

PRESENT: Rolf Johnson, Jean Hermes

1. CALL MEETING TO ORDER

Chairman Kevin Kuehn called the meeting to order at 4:35

2. APPROVE/MODIFY AGENDA

Motion made by Jesse Brunette and seconded by Bob Jossie to approve the agenda. Vote taken. **MOTION APPROVED UNANIMOUSLY.**

3. APPROVE/MODIFY MINUTES of July 11, 2011

Motion made by Bob Jossie and seconded by Sandy Juno to approve. Vote taken. **MOTION APPROVED UNANIMOUSLY.**

4. Appointment of Sandy Juno to Governing Board

Sandy is officially welcomed by the members of the Governing Board.

Sandy informs the board of her interest in preserving history and her high regard for museums. She is very interested in getting some high profile exhibits showing at the Neville. Kevin suggests a meeting between Rolf and Sandy to update Sandy as to where we are economically, financially and to fill her in on current relationships and provide her with a behind the scenes tour. Rolf concurred.

5. Director's Report

- a. Rolf begins with an update on FY 2012 County Budget submission and implications by providing members with handouts featuring metrics as to where we are with admissions, expenses and revenue up to date. Rolf states that we are looking good in terms of meeting FY '11 revenue targets. Discussion ensues as to whether or not we can keep the revenue in excess of the amount budgeted. Kevin suggests this discussion might be something we could bring up during the budget talks with the County Executive and full Board of Supervisors.

Rolf has submitted 2012 budget worksheet to the County Executive based on the County Executive's tax levy target, which included a \$100,000-plus decrease from FY '11 amounts. Because there is no room to cut, given the last few years' steady decrease in tax levy support, Rolf states that all of the changes on the FY 2012 budget submission are on the revenue side. Discussion ensues regarding the budget worksheet and various alternatives and challenges involved. Kevin is concerned about the excessive cost of charge backs and wants to look into finding a way to offset these charges. Rolf ends the discussion by informing the committee that he is going to double down with the Foundation and try to accelerate the Foundation's budgeting process and that he is very optimistic on meeting the revenue projections of the FY '12 budget. Rolf then introduces and explains the "Dashboard" concept we are working on in order to give members of the Board, as well as others, a snapshot of important metrics on a year-to-date basis.

- b. Rolf reports on the 2011-12 exhibits and programs. Rolf discusses his work with Jerry Mader and their plans for fund raising for a new exhibit about economics called "Moneyville". On September 15, Jerry and Rolf plan on reaching out and working with the financial community by having a fundraising event bringing all the community bankers together in one room. A formal notice will be sent out and Rolf invites all of the Governing Board members to attend.

Rolf discusses the 100 day assessment outline schedule as it currently exists. He is very excited about a pending exhibit featuring the science of football. Rolf has had the rental fee for this exhibit decreased by \$10,000. He hopes to bring the exhibit in during 2102's summer training season, since it is booked for regular NFL season play for the next 3 years. The exhibit has met or exceeded the numbers anticipated when exhibited by other institutions. The exhibit is very interactive and fun for the family. The Science of Football exhibit has a lot of sponsorship opportunities with Associated Bank, the bank of the Green Bay Packers, and with the Packer organization. Rolf hopes to start looking at exhibits that will bring people into the Museum from beyond a 50-75 mile radius. The consensus regarding the popularity of the Prange Windows exhibit, is that it will remain popular in the years to come. There is some discussion regarding what programs can be developed to enhance the Prange Windows popularity.

- c. Rolf distributed his "100 Day Assessment Report" outline which candidly assesses roles, present and past, of Brown County, the Ed & Rec Committee, the Foundation, the Governing Board, and general museum operations. He stresses that our strategy is to move forward with the exhibition and public programming/educational programming side of the house. A number of people, including the Port of Green Bay and the Harbor Commission are working on river related issues. Rolf makes note of the file he received from Dean Haen on the effort to bring the U.S.S. Green Bay to the community as a "museum ship." General recommendations, a 5 year plan, as well as an executive summary have been included in Rolf's report. Rolf's plan is to release the final report early the week of August 22nd. Rolf is open to questions now or subsequent to the meeting. Discussion develops regarding the banks

invited to attend the "Moneyville" event on September 15. Bob suggests the Oneidas be invited. The group concurs.

6. ADJOURNMENT

Motion made by Bob Josse and seconded by Jesse Brunette to adjourn at 5:25p.m.
Vote taken. **MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,
Jean Hermes

Next Meeting
Monday—September 12, 2011
4:30 p.m.

MINUTES
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, June 13, 2011
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL

Sunny Archambault	X	Sandy Popp	X
Diana Brown*	X	Cole Runge	X
Brandon Cooper		Julie Tetzlaff	X
Pat Finder-Stone	X	Mary Van Acker	
Chris Hasselbacher	X	Derek Weyer	X
Kathy Hillary		Tina Whetung	X
George Jackson	X	John Withbroe	
Debbie Johnson	X	Mai Yia Yang	X
Kathy Johnson	X	Vacant – BC Exec.	
Byia Martin	X	Vacant – BC Board	
Barbara Natelle			

OTHERS PRESENT: Lisa J. Conard, Hans Shin, Mary Schlautman, Tom Wittig, *Barb Zambon for Diana Brown, and members of JOSHUA (Sister Sally Ann Brickner, Cathy Putman, Judy Volgels, and Season Westphal).

ORDER OF BUSINESS

C. Runge called the meeting to order at 10:00 a.m.

Committee and audience members were introduced. Mr. Tom Wittig introduced himself as the new director at Green Bay Metro. T. Wittig stated he previously served as director of the transit system in Davenport, Iowa.

1. Approval of the February 14, 2011, Transportation Coordinating Committee meeting minutes.

A motion was made by P. Finder-Stone, seconded by S. Popp, to approve the February 14, 2011, Transportation Coordinating Committee meeting minutes. Motion carried.

2. Introduction of George Jackson of MV Transportation and discussion about the transition to a new Green Bay Metro paratransit provider.

C. Runge introduced Mr. Geo Jackson.

G. Jackson provided an overview of the transition from Medi-Vans to MV.

In the first week of service, MV did not meet the 95% on-time performance standard set by ADA. However, MV has improved and has now reached the 95%+ mark. On Saturday, June 11, MV had an on-time performance rate of 100%.

G. Jackson also discussed the vehicle acquisition plan. Temporary vehicles were used at start-up and as the new vehicles arrive, they are being placed into service. All new vehicles will be in service by the end of summer.

B. Martin stated he was concerned about client drop-off locations.

G. Jackson stated that new MV drivers are learning the proper drop-off locations. Many facilities have more than one entrance and staff is working with those agencies.

B. Martin asked if MV had hired Medi-Vans drivers.

G. Jackson stated that MV has hired six. It is possible that additional drivers may be hired after Green Bay Metro adopts a driver background check/DUI policy for the paratransit program. G. Jackson stated that many of the other drivers are long-time residents of the Green Bay area.

K. Johnson stated that several incidents occurred in early May. MV arrived to transport a client in a sedan only to learn that the client needed an accessible vehicle to be transported. Information regarding a client's ambulatory/non-ambulatory status was not properly transferred from the previous provider to MV. Those incidents have been corrected.

S. Popp asked G. Jackson about the transportation of bariatric clients.

G. Jackson stated that MV vehicle lifts can accommodate 800 pounds (client and mobility device) and as per ADA regulations. G. Jackson stated MV has not had a request to transport more than 800 pounds.

S. Popp asked about the Green Bay Metro logos on MV's vehicles.

K. Johnson stated that the logos you see today are temporary. Bids are being sought for the vinyl or other applications to be placed on the outside of the vehicles. The words "Green Bay Metro Paratransit Services" will appear in large letters on each vehicle.

3. Viewing of the *Say Yes to Transit* video that was produced by the Justice Organization Sharing Hope and United for Action (JOSHUA).

(Due to a technical difficulty, the video was not viewed. TCC members were subsequently emailed the link.)

C. Runge introduced Judy Vogels of JOSHUA. J. Vogels explained that JOSHUA is an advocacy group and is concerned about the future of public transportation in the area. In addition to the production of *Say Yes to Transit* video, JOSHUA has been visiting with local municipal staff and spreading the word about transit funding issues and concerns. JOSHUA members will be meeting with US Department of Transportation Secretary Ray LaHood in late summer to discuss this issue.

JOSHUA members provided a folder to committee members containing:

- Cover letter describing the project and link to the video with a request to contact federal officials encouraging continued support of transit.
- Fact sheet on potential impacts of transit cuts on public health.
- Green Bay Metro 2011 budget estimate and funding source estimate (taken

from the 2011 Green Bay Metro - Annual Route Review and Analysis Report by the Brown County Planning Commission).

- Sample resolution developed by JOSHUA with assistance of the Brown County Planning Commission.

The *Say Yes to Transit* video was discussed. It can be seen on You Tube at <http://www.youtube.com/watch?v=71JiqMnVzHg>

T. Wittig stated that he personally met with Secretary LaHood last year to discuss the funding issue. Davenport runs a small system, but because it is grouped with the other communities in the Quad Cities area, it experiences the same funding issue Green Bay Metro is facing. T. Wittig stated that Secretary LaHood understood the issue and T. Wittig expects the issue to be resolved favorably.

4. Overview of transportation coordination efforts by local human services agencies.

L. Conard stated that staff was requested at the December 6, 2010, meeting of the TCC to provide an overview of local human service transportation coordination efforts. L. Conard stated that she prepared a staff report and that the report was included in the packet.

L. Conard reminded the committee that SAFETEA-LU requires communities to develop a *coordinated public transit-human services transportation plan*. In Wisconsin, many coordinated plans are compiled at the county level, including Brown County. L. Conard outlined the coordination plan efforts to date.

L. Conard stated that in addition to the broad plan strategies contained in the coordination plan, a detailed action plan is required. An update to the action plan is included in the staff report. L. Conard noted that the Brown County plan contains 19 action items. Each item identifies the responsible party or parties, timeline for implementation, and any roadblocks that prevent implementation.

L. Conard asked if the committee had any questions regarding the report.

L. Conard stated that maintaining the action plan is an ongoing effort and asked if any committee members had action item updates they would like to see included. No additional action items were suggested.

L. Conard noted that in 2012, staff may be required to update the plan. However, without a new transportation law in place, it is too soon to say for certain.

5. Other matters.

T. Wittig stated that Metro staff will be reviewing all current paratransit clients' eligibility status to determine if they can use the fixed-route system in lieu of demand-response paratransit trips. If a currently certified paratransit client is found to be able to take the fixed-route system, staff will offer training on how to use the fixed-route system. This will likely result in cost savings as paratransit trips are very expensive.

S. Popp asked if any recent paratransit applicants have been denied and subsequently appealed the decision.

K. Johnson stated that no appeals were submitted over the last six months.

S. Archambault reviewed the status of the state budget. It appears transit funding will remain in the Transportation Fund and not be transferred into the General Fund as initially proposed. A 10% decrease in state transit aid is expected with a \$2.6 million offset to be used exclusively for paratransit programs. This will result in a net loss in state transit funds. S. Archambault agreed to supply the committee members with a summary she received. *(S. Archambault subsequently provided the summary to the Brown County Planning Commission staff and it was distributed to the TCC members via email on June 13.)*

Discussion occurred regarding the Wisconsin Department of Health Services cost savings initiative to use the private company, LogistiCare, to broker Medicaid-eligible transportation services effective July 1, 2011.

Committee members agreed this state-led initiative will impact local transportation programs. Committee members also expressed concern that Medicaid clients would be underserved. One of LogistiCare's strategies is to wean Medicaid transportation-eligible individuals off the system by having a friend or family member provide transportation. Another Logisticare strategy is to have local programs with modest user fares provide transportation (known as trip shedding).

B. Zambon stated that NEW Curative received a letter from Arnie Mahlik of Medi-Vans stating he will no longer be offering transportation services starting July 1, 2011. This includes Medicaid-related trips. Other agency representatives also stated they received this letter.

K. Johnson noted that at least two private transportation companies provide Medicaid transportation trips in the area.

T. Wittig stated that Green Bay Metro would be placing a high emphasis on marketing in the future. A new and improved website will be up and running within 30 days and noted information regarding the paratransit program would be included.

T. Wittig stated that he will be hosting an event on Saturday called "Coffee with the Director." Members of the public are invited to attend. T. Wittig will have a short program and offer the public an opportunity to comment on system issues. T. Wittig noted he will be holding the meetings quarterly.

The next meeting of the TCC is scheduled for:

Monday, September 12, 2011
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

6. Adjourn.

C. Runge closed the meeting at 11:46 a.m.

MINUTES
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, September 12, 2011
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL

Sunny Archambault	<u> x </u>	Barbara Natelle	<u> </u>
Diana Brown	<u> x </u>	Sandy Popp	<u> x </u>
Brandon Cooper	<u> </u>	Cole Runge	<u> Exc. </u>
Pat Finder-Stone	<u> x </u>	Julie Tetzlaff	<u> x </u>
Chris Hasselbacher	<u> x </u>	Derek Weyer	<u> x </u>
Kathy Hillary	<u> </u>	Tina Whetung	<u> x </u>
George Jackson	<u> </u>	John Withbroe	<u> </u>
Debbie Johnson	<u> x </u>	Vacant BC Exec.	<u> </u>
Kathy Johnson	<u> x </u>	Vacant BC Board Sup.	<u> </u>
Byia Martin	<u> </u>		

Others Present: Lisa J. Conard, Dan Teaters, Steve Maricque, Mary Schlautman, and Mai Yia Yang (Brown County Mobility Manager)

Vice-Chair Sandy Popp opened the meeting at 10:00 a.m.

L. Conard introduced Mr. Dan Teaters. L. Conard stated Dan was with the MPO and developed the map (distributed at the meeting) and the Metro route guide. All introductions were made.

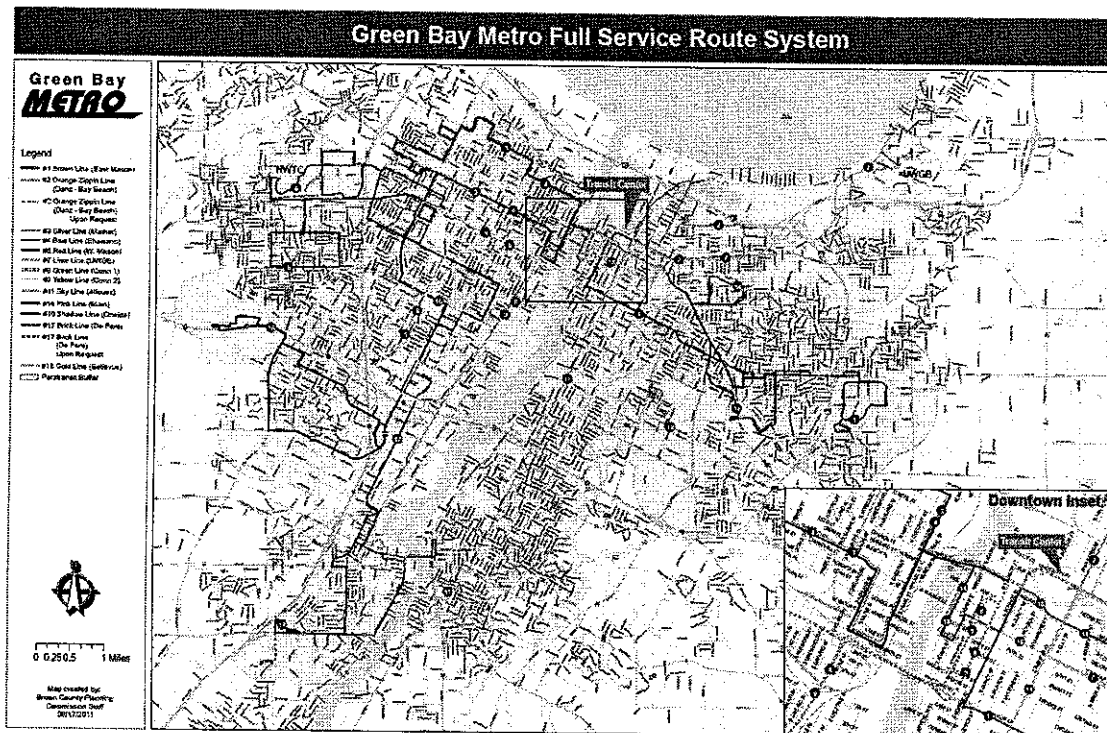
ORDER OF BUSINESS

1. Approval of the June 13, 2011, Transportation Coordinating Committee meeting minutes.

A motion was made by P. Finder-Stone seconded by S. Archambault, to approve the June 13, 2011, Transportation Coordinating Committee meeting minutes. Motion Carried.

2. Discussion of the modified paratransit service area that went into effect on September 6, 2011.

The BCPC staff provided members of the TCC with an 11"X17" color copy of the system map and paratransit boundary as follows:



K. Johnson stated the fixed route changes had little impact on the paratransit boundary. Initially, it looked like fixed route service would be eliminated from Libal Street, but the final plan allowed for some fixed route service on Libal Street to continue.

L. Conard stated that Tom Wittig, the new Metro Director, will allow certified paratransit clients that lived in the paratransit boundary area prior to September 6th to be "grandfathered" and able to use the system to and from their residence.

Brown County Planning Commission (BCPC) staff took clients' names and addresses from the MV Transportation database and ran them through the GIS mapping system. A total of nine clients qualified for grandfathered status.

K. Johnson stated that she will provide MV with the names of the grandfathered clients. K. Johnson also stated that some of the grandfathered clients live in a CBRF.

C. Hasselbacher asked for the addresses of the clients who are grandfathered so that service agencies do not place other eligible paratransit clients at that particular CBRF.

K. Johnson agreed to do so.

S. Archambault asked about the level of service in Allouez.

L. Conard stated that prior to September 6th, Allouez had service on both Webster Avenue and Libal Street. The village of Allouez desired a level of service that was more cost effective. Green Bay Metro staff worked with the village and developed a plan. Initially the proposal provided fixed route service on Webster only. Later the plan was modified to include service on a portion of Libal from Broadview to Hoffman. This was the service implemented on September 6th.

K. Johnson stated that it was not a reduction in service.

L. Conard stated that the existing paratransit clients would continue to be served by paratransit services and the paratransit portion of the costs would remain the same (population formula). The fixed route costs billed to Allouez would be reduced slightly (mileage formula).

L. Conard stated that Metro may consider minor tweaks to the new system in the near future. It is not anticipated that this will have an impact on the paratransit boundary as presented on the map.

J. Tetzlaff asked if the newly implemented Green Saturday program, which allows all fixed-route riders to ride free on Saturday, would be considered for the paratransit program.

K. Johnson stated no.

L. Conard confirmed that it is the policy to charge \$3.00 per one-way trip. A little more than a year ago, Green Bay Metro implemented a half-fare policy on Saturday (\$0.75). The paratransit fare remained at \$3.00. This practice is consistent with other systems.

L. Conard explained how Metro was able to offer free rides on the fixed route system on Saturdays. Most fixed-route riders use a 30 day-pass (\$35 adult, \$25 E&D, and \$19 students). Green Bay Metro collects payment at the beginning of the 30-day period and riders are allowed unlimited use of the system until the pass expires. Therefore, Metro does not collect any additional revenue if the pass holder rides on Saturdays or not. There are very few cash paying passengers and the amount of cash collected on previous Saturdays was negligible. If Metro were to waive the \$3.00 fare on Saturday for paratransit clients, it would have a significant impact on revenue.

3. Round robin discussion about paratransit service.

K. Johnson stated she hosted a meeting in August with MV staff and paratransit clients. This allowed clients to discuss any issues they had/have with MV and allow MV staff to address the issue.

K. Johnson stated that scheduled trips were missed and vehicles arrived late during the initial start-up period. This should not have happened but it did. Many issues have been addressed since this time.

A few issues have come to the forefront:

- K. Johnson stated that the carrying capacity of many of the MV vehicles is greater than that of the previous provider. For example, MV can carry four wheelchair passengers in one vehicle and the previous provider carried only two. Currently, passengers are sharing rides with up to three others. A trip that previously took 30 minutes may now take 45 minutes. This leads the client/caregiver to conclude that the trip was "late". In this case the client was not late as the law states that a passenger can be in a vehicle for up to 60 minutes.
- MV staff took over a system that was running at a rate of 96% subscription trips (subscription service is a standing reservation for customers who make the same trip

several times a week). K. Johnson noted that when you are at the 96% level, it is a given that casual trips are denied. Federal guidelines for subscription service indicate transit systems should be at 50%. K. Johnson stated that they are currently running at 86% subscription, in large part due to ASPIRO, NEW Curative, and CP being more flexible with programming. The goal is to get down to 50-60%.

- K. Johnson stated that she received complaints regarding Medicaid (MA) funded transportation services. It should be noted that Green Bay Metro is not responsible for MA trips. The State of Wisconsin, through a private trip brokerage firm called LogistiCare, manages the MA transportation program. Many MA clients are also certified paratransit clients and it is difficult for many to understand the difference in the programs.
- K. Johnson also heard complaints that MV drivers are not EMTs, which is a misunderstanding of the program.

L. Conard noted that the provider is allowed to negotiate with the client a trip pick-up time within specific parameters. Therefore, clients may not get their first choice. MV is not allowed to deny paratransit trips.

Discussion occurred regarding the problems clients and human service agencies are having with LogistiCare. They include no-shows, late trips, and not answering phones.

S. Popp stated that she is working with a group of advocates throughout the state to document LogistiCare problems.

Committee members agreed that MA clients that are not receiving services should contact their respective state legislators.

P. Finder-Stone suggested many individuals do not know who their state legislators are and that the information should be provided to the client.

L. Conard asked if any local private operators have signed on with LogistiCare.

S. Popp stated Wheelchair Transport started the process, but in the end decided against it.

Members of the committee stated that a company from Antigo had provided some trips in the Green Bay area. In addition, a local taxi cab company may have recently signed-on with LogistiCare.

K. Johnson stated that many people are unaware that a nursing home can become a LogistiCare-approved transportation provider and provide reimbursable trips for its own clients.

S. Archambault asked if Green Bay Metro has experienced an increase in paratransit trips since LogistiCare began brokering MA trips on July 1st, 2011.

K. Johnson stated no. Paratransit ridership is down slightly.

L. Conard asked Red Cross staff if they were seeing an increase in requests for services.

T. Whetung stated yes. They have experienced an increase of 30% in wheelchair-only rides. Red Cross has added an extra run and restructured vehicle assignments to accommodate the

increase. T. Whetung stated that she did not believe it was displacing existing trips/riders.

Diana Brown asked for statistics regarding denied paratransit trip requests.

K. Johnson stated that denied rides were not tracked.

D. Brown stated that her staff (NEW Curative) is working with MV staff on a daily basis. They are fine-tuning pick-up/drop-off locations and MV is working hard to address the problems.

J. Tetzlaff stated she is hearing reports from her clients that MV drivers will openly say things such as "I do not know where I am going" or "Why is dispatch telling me to do such and such, it does not make sense". Other committee members reported hearing this from their clients as well.

J. Tetzlaff stated that she regularly monitors the pick-ups at the CP center at the end of the day. She noticed that clients going to the same address are not necessarily assigned the same vehicle. J. Tetzlaff stated that she and her staff will be willing to work with MV to make the ride home more efficient.

K. Johnson stated that MV has had staff turnover in the dispatching area.

C. Hasselbacher stated she has a client that has given up on MV and has reallocated her resources and is now paying private pay to another provider.

S. Popp stated that she will be meeting with MV staff regarding the use of service animals in the near future. S. Popp stated she has a client with a large dog that will be assisting.

T. Whetung asked about the number of vehicles in use by MV for Metro's paratransit program.

K. Johnson stated that MV was currently using 16 vehicles to provide the paratransit service. The previous provider used 24 vehicles.

L. Conard stated it is important to note that the previous provider also offered MA and private-pay trips supporting the larger fleet. MV does not offer services outside of the paratransit contract at this time.

J. Tetzlaff asked K. Johnson if paratransit clients would be allowed to take paratransit on Packers game days, just like those who use the fixed-route service.

K. Johnson stated that Green Bay Metro is not publicizing the service. However, if a client needs transportation, Metro staff will work with MV to provide the ride.

L. Conard asked K. Johnson to clarify for the committee the paratransit boundary that would be applied: 1.) the full service system paratransit boundary, or 2.) a paratransit boundary based on the four Packers game day Sunday routes, which is considerably smaller.

K. Johnson stated that the four Packers game day routes would define the paratransit service area.

L. Conard asked if paratransit clients anywhere in the boundary could take paratransit on the Packers game scheduled for Monday, November 14th, 2011.

K. Johnson stated yes.

K. Johnson stated that Metro did not want to provide the service but may have to due to requests.

J. Tetzlaff stated that she has CP clients that use a wheelchair and have Packers tickets that will need transportation to and from the game.

L. Conard stated that specialized transportation to and from Packers games had previously been provided by Medi-Vans. Medi-Vans is no longer in business. L. Conard asked if this represents a service gap and wondered if there was a private sector solution to the problem.

S. Popp stated that Options for Independent Living has worked with the Packers organization in the past regarding accommodations for persons with disabilities and described the relationship as a positive one.

J. Tetzlaff stated that several of her clients got "no show" letters from MV. J. Tetzlaff stated that in some cases the driver did not show up on time so the clients left their pick-up points and made other arrangements. Later, the clients were given "no-show" letters.

K. Johnson stated that the previous provider did not issue "no-show" letters for many years. K. Johnson stated she had a hard time believing there were zero no-shows during that time.

K. Johnson is working with MV on this issue.

D. Teaters stated that the LIO office has created a tool for determining if a potential client's residence or any other origin or destination is within the paratransit boundary. It requires the user to enter the address and the system will determine if the parcel is within or outside of the boundary.

Staff agreed to share the link with the committee.

P. Finder-Stone commended the members of the committee for solving consumer problems.

4. Other matters.

S. Maricque stated that he rode the Quick Slant (new Packers game day service) on Thursday, September 8th. S. Maricque stated it worked well.

The next meeting of the TCC will be held on:

December 13, 2011
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

5. Adjourn.

S. Popp closed the meeting at 11:40 a.m.

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, September 20, 2011 at 5:15 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Jim Haskins, Delores Pierce, Duane Pierce, Joe Witkowski,
Jerry Polus, John Walschinski, Sherry Steenbock
EXCUSED: Don Bettine, Troy Ness, John Maino

**Running Total of Veterans' Certificates: 1197

1. Call Meeting to Order:

The meeting was called to order by Chair Bernie Erickson at 5:15 p.m.

2. Invocation by Jim Haskins.

3. Approve/Modify Agenda:

A MOTION WAS MADE BY SHERRY STEENBOCK, SECONDED BY JIM HASKINS TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of August 16, 2011:

A MOTION WAS MADE BY DUANE PIERCE, SECONDED BY JOHN WALSCHINSKI TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Discussion/evaluation of Armed Forces Appreciation Day at Brown County Fair (August 20, 2011).

Jerry Polus thanked John Walschinski for securing the donation from Tweet Garot which covered the expenses of the Pulaski Band. He also thanked Jim Haskins for managing things at the Fairgrounds; Bernie Erickson and County Executive Troy Streckenbach for their presentations; Joe Witkowski for his support; and Tom Mahoney for being the master of ceremonies. Polus stated that he felt this was the best Appreciation Day they have had and stated that the Pulaski Band was excellent. The weather was perfect, the ceremony flowed very nicely and was well attended and the Fair Board did a great job of setting things up. The only glitch was that the color guard did not show up. Erickson indicated that a thought for next year would be to have the rodeo color guard do the opening flag ceremony for Appreciation Day. Duane Pierce also stated that he may also be able to assist in securing a color guard for next year if necessary. Polus stated that he felt we should start planning for next year's ceremony in January by checking availability of the Hot Brass Band or the Wisconsin National Guard band.

Joe Witkowski shared pictures he had taken of the Pulaski Band with the Subcommittee. He suggested that a photo of the band be forwarded to the Press Gazette for publication in the Community Snapshot section and Erickson stated he will handle that. Erickson also stated that he would prepare a thank you note for the Pulaski Band and include a picture for them as well.

John Walschinski spoke in connection with the \$750 donation received from Tweet Garot. He stated that he and Erickson recently met at Tweet Garot to present them with a thank you plaque for the donation. Pictures were taken and should be available at the next meeting.

6. Report from CVSO - Jerry Polus:

Polus reported that the Veterans Court Committee had met earlier in the day. Veterans Court is moving ahead and will be ready on Veterans Days, November 11, 2011. Several members of the Committee will be going to Eau Claire in the very near future to spend time observing their

Veterans Court and Polus noted that Eau Claire County had been very supportive in providing information to Brown County. Polus stated that they cannot budget tax dollars for the Veterans Court and although many costs are absorbed within the court system, there will still be other expenses. He will be preparing a letter to send out to all 30 Veterans organizations in the area asking if they would make contributions in support of Veterans Court.

Polus also reported that the budget process for his department has gone very well. The County Executive did not make any changes to the proposed budget he submitted. This will now go to the Human Services Committee for approval and then on to the full County Board for approval.

7. **Report from Committee Members Present (Haskins, Pierce, Steenbock, Walschinski, Witkowski, Erickson):**

Jim Haskins reported on a number of items including:

- ❖ A Walk and Roll Patriot Day event was held on September 10 in Allouez. This event was for veterans as well as handicapped citizens.
- ❖ Dental Associates donated \$10,000 and their staff, vendors and patients raised another \$35,000 for a total of \$45,000 to send 90 people to Washington DC as part of the Old Glory Honor Flight program.
- ❖ The Fire & Iron event was held on September 10 at the Neville Public Museum. Over 350 motorcycles participated and Bellin Hospital donated \$10,000.00 for the Wisconsin Alliance for Burn Safety Burn Camp.
- ❖ A ceremony will be held on November 12, 2011 at Green Bay Yacht Club from 11:00 a.m. – 3:00 p.m. for all active military veterans, family members and the general public. There will be a 21 gun salute and a nice spread of food.
- ❖ A 61 year old Vietnam vet recently became the oldest player to ever play in a college football game. He used a square toe to kick an extra point for his team to win the game.

Duane Pierce reported that September 16 was POW/MIA Day and a ceremony was held at the POW/MIA memorial flagpole outside of the courthouse. This ceremony was attended by approximately 50 people and went well. Pierce also stated that there are still 29 missing soldiers from Wisconsin from the Vietnam War.

He also reported that they are planning a dedication and open house at their new Legion Post on Irwin Avenue on the evening of Veterans Day. He will have more information on this at the next meeting.

Sherry Steenbock reported that four new certificates had been mailed out. She also provided the Subcommittee with last year's list of donations/discounts for Veterans Day so the members could make calls to confirm donations for this year.

John Walschinski stated that he will prepare more thank you certificates for any future donations received.

Joe Witkowski brought up the possibility of having a blurb in the newspaper regarding the appreciation certificate presentation to Tweet Garot. A discussion followed and it was decided not to do this without permission from Tweet Garot.

He also reported that there will be a Veterans Hiring Fair at the Lambeau Field Atrium on October 8 from 10:00 a.m. to 3:00 p.m. This hiring fair will be conducted in direct partnership with the Wisconsin Office for Employer Support of the Guard and Reserve, the Wisconsin Department of Workforce Development, the Wisconsin Department of Veterans Affairs and Wisconsin Public Television.

Witkowski also shared a newspaper article on Dakota Meyer, a young Marine Corporal who defied orders and tempted fate by charging five times in a Humvee into heavy gunfire in the darkness of an Afghanistan valley to rescue comrades under attack by Taliban insurgents. On September 15, 2011 Dakota Meyer was presented the Medal of Honor by President Obama at the White House. Meyer is the third living recipient and the first Marine to be awarded the Medal of Honor for actions in Iraq or Afghanistan.

Bernie Erickson reported that Art Lang's son is now recovering at a hospital in Texas for injuries suffered in Afghanistan. Erickson suggested that a letter be created to send out on behalf of the Veterans Subcommittee to make him aware of the services that would be available when he returns home.

8. **Such Other Matters as Authorized by Law.**

9. **Adjourn.**

**A MOTION WAS MADE BY JIM HASKINS, SECONDED BY DUANE PIERCE TO ADJOURN
AT 5:53 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio
Recording Secretary